
Behaviour for Learning Policy

Actions students choose will have consequences. Good choices will result in praise and rewards, poor choices will result in consequences.

1. Purpose:

- 1.1. To improve standards of behaviour in the learning environment and eradicate disruptions which hinder learning.
- 1.2. To encourage students to take responsibility for their own actions.
- 1.3. To communicate to students what good behaviour means.
- 1.4. To use constant positive reinforcement in the pursuit of high standards of work and behaviour.
- 1.5. To provide a clear set of rewards and sanctions, which all students, parents/ parent liaisons, carers, and staff understand.

2. The contribution of Parent/Parent Liaisons to good behaviour:

- 2.1. Support the principles of the Behaviour for Learning Policy.
- 2.2. Work together with the School to ensure their child follows instructions and school rules.
- 2.3. Send their child to school punctually every day, wearing the correct uniform, having had a good sleep and a healthy breakfast.
- 2.4. Email the House Mentor regarding any factors that may make it difficult for their child to behave in an appropriate manner.
- 2.5. Be supportive and take an active interest in their child's experiences at school.
- 2.6. Convey any personal achievements gained outside of school to the House Mentor/Head of House.
- 2.7. Contact the House Mentor or Head of House if they have concerns.
- 2.8. Attend meetings with staff, when requested, to discuss their child's behaviour.

3. The contribution of students to good behaviour:

- 3.1. Students are expected to:
 - arrive on time to school every day, fully equipped and wearing the correct school uniform;
 - have a positive attitude at all times towards staff, students and other members of the School community;
 - respect school property and the property of others;
 - act as positive ambassadors (and role models for the younger students) for the School when off school premises;
 - never harm, put down or bully any member of the School community (See Anti-Bullying Policy);
 - listen to and be respectful of the opinions, views and beliefs of all other members of the School community;
 - cooperate with all members of the School community;
 - cooperate with the systems that have been put in place to promote positive behaviour; and
 - follow school rules.

4. Consequences:

- 4.1. The consequence system is used when students make the wrong choices.
- 4.2. The system is consistent across the Secondary School and gives students the opportunity to reflect on their actions and change their behaviour.

4.3. Expectations regarding behaviour are also consistent across the Secondary School.

5. Misbehaviour off School Premises:

- 5.1. Alphington Grammar School students are expected to be positive ambassadors for the School at all times.
- 5.2. The expected standard of behaviour described in this policy also applies to students on educational trips, visits, work experience, sporting events, travelling to and from school and when wearing the Alphington Grammar School uniform.
- 5.3. Any Alphington Grammar School student misbehaving off school premises will receive an appropriate sanction, if possible at the time of the incident, if the student is under the supervision of a staff member when the incident happens. Otherwise, students will receive an appropriate sanction upon their return to school.
- 5.4. Intimidating or threatening behaviour from Alphington Grammar School students towards the general public will not be tolerated.

6. Inclusion and Behaviour:

- 6.1. For students experiencing personal difficulties, there are a number of support mechanisms in place.
- 6.2. Each student has a House Mentor, who they see on a daily basis. Equally, subject teachers or support staff may become aware of students experiencing personal difficulties. Students and Parents should contact the relevant House Mentor or Head of House if they have concerns. The School Nurse and School Psychologist are also available to support students.
- 6.3. In all cases, the student's Head of House will be informed and appropriate support will be put in place.

7. Banned Substances:

- 7.1. The following substances are banned:
 - alcohol;
 - drugs;
 - cigarettes;
 - vapes; and
 - mood altering substances.
- 7.2. Students who are found using, or in possession of, these substances while on school grounds or whilst off school grounds but wearing the Alphington Grammar School Uniform will be issued a serious sanction at the School's discretion.

8. Mobile Phones:

- 8.1. Students in Year 7, 8, 9, 10 and 11 are not permitted to use their mobile phones at school, or for school related activities. Please refer to the Mobile Phone Policy for full details of rules, processes and sanctions.
- 8.2. Students in Year 12 may have access to their phones during school hours once they are using them responsibly. Misuse of phones will result in an Infringement, and may require further follow up with the student's Head of House.

9. Infringements:

- 9.1. Infringements are digitally issued for breaches of the following school rules:
 - persistent lateness to Houseroom;
 - persistent lateness to class;
 - being unshaven;
 - wearing obvious makeup;



- wearing fingernail polish that is not in line with the School Uniform Policy;
 - wearing jewellery that is not in line with the School Uniform Policy;
 - chewing gum;
 - incorrect uniform (including Sport uniform);
 - having their shirt untucked (winter uniform);
 - long hair (below the collar) not being tied back neatly;
 - misuse of technology (e.g. playing games in class);
 - repeated non-completion of homework;
 - persistent disruption to the learning environment; and
 - persistent disorganisation (See 9.4.).
- 9.2. When a teacher issues an Infringement, they will discuss the issue with the student. Students and Parents can check Infringements on Sentral.
- 9.3. If a student accumulates three Infringements within one term, they will automatically be assigned an after school (Friday) detention. (See 'Sanctions' below.)
- 9.4. An Infringement Notice will be issued in consultation with the Learning Support Department.

10. Pastoral Report Card System:

- 10.1. Report cards are used by Heads of House, Heads of Faculty and the Head of School to monitor a student's progress and attitude across the School for a designated period determined by the relevant senior staff.
- 10.2. During the monitoring period all class teachers, parents/parent liaisons and the supervising teacher are required to sign the report each day to evaluate how a student is progressing.
- 10.3. If students do not consistently achieve the targets indicated on the report card issued by their Head of House or Head of Faculty, they will be subject to an additional week on report in addition to an after school (Friday) detention.
- 10.4. If students do not demonstrate satisfactory improvement, they will be placed on an escalated report under the supervision of the Deputy Head of Secondary or Head of Secondary. If satisfactory improvement is not achieved, a suspension will occur.

11. Sanctions:

- 11.1. A variety of sanctions exist and are directly related to the seriousness of the offence.
- 11.2. Lunchtime/recess detentions:
- 11.2.1. Issued and managed by the classroom Teacher or House Mentor as a result of:
- non-completion of homework;
 - disruptions to the learning environment; and
 - not maintaining classroom standards expected of Alphington Grammar School students.
- 11.3. After school (Friday) detentions:
- 11.3.1. Issued by a Head of House or Head of Faculty;
- 11.3.2. Communication will be made with parents/parent liaisons at least 24 hours before it is due to take place. Offences include, but are not limited to:
- inappropriate behaviour;
 - rudeness towards members of the School community;
 - regular disruptions to the learning environment;
 - the accumulation of three Infringement Notices within one term; and
 - regular non-completion of homework and/or classwork.
- 11.4. Internal suspensions:
- 11.4.1. Internal suspensions from school are sanctioned by the Heads of House;



11.4.2. Students are internally suspended for a variety of reasons including, but not limited to:

- a single, serious behavioural incident;
- persistent poor behaviour in or around the School;
- persistent disruption to the learning of others; and
- during investigation or pending decisions related to poor behaviour.

11.5. External suspensions:

11.5.1. External suspensions from school are sanctioned by the Assistant Principals. They are used as a sanction for serious offences including, but not limited to:

- violent or threatening behaviour;
- extreme rudeness or defiance towards a member of staff or member of the School community;
- theft of another person's property;
- bullying (see Anti-Bullying Policy);
- racism, homophobia, sexism and other forms of prejudice and discrimination;
- recording any member of the School community without permission;
- inappropriate use of social media (see Acceptable Use of Technology Policy);
- racist, sexist and homophobic comments and behaviour;
- any form of physical violence;
- carrying a weapon;
- vandalism;
- carrying/use of drugs, alcohol, or mood altering substances; and
- continued poor behaviour despite three internal suspensions being issued.

11.5.2. The length of the suspension will be determined by the seriousness of the offence.

11.5.3. Following the suspension, students must attend a reintegration meeting with the Deputy Head of Secondary, where the seriousness of the incident is emphasised and the consequences of continued behaviour of this type is outlined.

11.5.4. After two suspensions, the student's enrolment will be reviewed by the Principal.

11.6. Expulsion (Principal):

11.6.1. This is very much the last resort after:

- all the other sanctions have proved ineffective;
- three external suspensions have been issued; or
- the offence is so serious that no other sanction is appropriate.

11.7. Sanctions will be decided upon at the discretion of the Principal and the Assistant Principal, Head of Secondary.