



**2021 SCHOOL BUS APPLICATION FORM**

**Student Details:**

First Name:	Family Name:	Level
First Name:	Family Name:	Level

**Family Details:**

<b>Title</b>
<b>Parent 1/Guardian 1 Name:</b>
Home Address:
Mobile:
Work/Home Tel:
Email:

<b>Title</b>
<b>Parent 2/Guardian 2 Name:</b>
Home Address:
Mobile:
Work/Home Tel:
Email:

Times are approximate only and may vary around 5 minutes due to traffic conditions

**BUS 1**

**AM Stops**

- |   |                          |
|---|--------------------------|
| 1. Cromwell Rd & Geelong Rd, West Footscray – Bus Stop      | <input type="checkbox"/> |
| 2. Mephan St & Gordon St, Maribyrnong – Bus Stop            | <input type="checkbox"/> |
| 3. Raleigh Rd & Randall St, Maribyrnong - Tram Stop         | <input type="checkbox"/> |
| 4. Juliet & Wilson Streets, Moonee Ponds – Bus Stop         | <input type="checkbox"/> |
| 5. Brunswick Park, Victoria Street, Brunswick – Bus Stop    | <input type="checkbox"/> |
| 6. 37 Glenlyon Road, Brunswick - Bus Stop                   | <input type="checkbox"/> |
| 7. Holden St & Nicholson St, Fitzroy Nth – Bus Stop         | <input type="checkbox"/> |
| 8. Edward’s Place Park (Scotchmer St, Fitzroy Nth) Bus Stop | <input type="checkbox"/> |

**Days Required**

Monday  Tuesday  Wednesday  Thursday  Friday

**PM Stops**

- |  |                          |
|--|--------------------------|
| 1. Fitzroy High School, Michael St – Bus Stop                      | <input type="checkbox"/> |
| 2. Holden St & Nicholson St, Fitzroy Nth – Bus Stop                | <input type="checkbox"/> |
| 3. Foletta Park, Glenlyon Rd, Brunswick - Pred/ Crossing Lights    | <input type="checkbox"/> |
| 4. Clifton Park, Victoria Street, Brunswick – Bus stop             | <input type="checkbox"/> |
| 5. Juliet & Wilson Streets, Moonee Ponds – Bus Stop                | <input type="checkbox"/> |
| 6. Raleigh Rd & Randell St, Maribynong – Tram Stop                 | <input type="checkbox"/> |
| 7. Mephan St & Gordon St, Maribynong – Bus Stop                    | <input type="checkbox"/> |
| 8. Footscray Cemetery, Princess Highway (Service Lane), Yarraville | <input type="checkbox"/> |

**Days Required**

Monday  Tuesday  Wednesday  Thursday  Friday

## **BUS 2**

### **AM Stops**

- |  |                          |
|--|--------------------------|
| 1. Riviera Rd & San Remo Dr, Avondale Heights - Bus Stop     | <input type="checkbox"/> |
| 2. Hoffmans Rd & Buckley St, Keilor East - Bus Stop          | <input type="checkbox"/> |
| 3. Woodland St & Pascoe Vale Rd, Strathmore - Bus Stop       | <input type="checkbox"/> |
| 4. John Fawkner Hospital, 275 Moreland Rd, Coburg – Bus Stop | <input type="checkbox"/> |
| 5. Sydney Rd & Moreland Rd, Coburg – Bus Stop                | <input type="checkbox"/> |
| 6. Holmes St & Moreland Rd, Coburg – Bus Stop                | <input type="checkbox"/> |
| 7. Leinster Gr & Normanby Ave, Thornbury – Bus Stop          | <input type="checkbox"/> |
| 8. Darebin Rd & Wales St., Northcote – Bus Stop              | <input type="checkbox"/> |

### **Days Required**

Monday  Tuesday  Wednesday  Thursday  Friday

### **PM Stops**

- |  |                          |
|--|--------------------------|
| 1. Darebin Rd & Wales St, Northcote - Bus Stop           | <input type="checkbox"/> |
| 2. Leinster Gr & Normanby Ave, Thornbury - Bus Stop      | <input type="checkbox"/> |
| 3. Holmes St & Moreland Rd, Coburg - Bus Stop            | <input type="checkbox"/> |
| 4. Sydney Rd & Moreland Rd, Coburg – Bus Stop            | <input type="checkbox"/> |
| 5. Fifth Ave & Moreland Rd, Coburg - Bus Stop            | <input type="checkbox"/> |
| 6. Woodland St & Pascoe Vale Rd, Strathmore - Bus Stop   | <input type="checkbox"/> |
| 7. Hoffmans Rd & Buckley St, Keilor East - Bus Stop      | <input type="checkbox"/> |
| 8. Riviera Rd & San Remo Dr, Avondale Heights - Bus Stop | <input type="checkbox"/> |

### **Days Required**

Monday  Tuesday  Wednesday  Thursday  Friday

## **BUS 3**

### **AM Stops**

- |   |                          |
|---|--------------------------|
| 1. Melrose Dr & Melrose Court, Tullamarine – Bus Stop | <input type="checkbox"/> |
| 2. Kmart Campbellfield, Campbellfield – Bus Stop      | <input type="checkbox"/> |
| 3. Sydney Rd & Argyle St, Fawkner – Bus Stop          | <input type="checkbox"/> |
| 4. Broadhurst Avenue, Reservoir – Bus Stop            | <input type="checkbox"/> |
| 5. Murray Rd & Plenty Rd, Preston – Bus Stop          | <input type="checkbox"/> |
| 6. Dundas St & Plenty Rd, Preston – Bus Stop          | <input type="checkbox"/> |
| 7. Mitchell & High Sts. Northcote – Bus Stop          | <input type="checkbox"/> |

### **Days Required**

Monday  Tuesday  Wednesday  Thursday  Friday

### **PM Stops**

- |   |                          |
|---|--------------------------|
| 1. Mitchell St & High St, Northcote – Bus Stop      | <input type="checkbox"/> |
| 2. Miller St & High St, Thornbury – Tram Stop 42    | <input type="checkbox"/> |
| 3. Murray Rd & Plenty Rd, Preston – Bus Stop        | <input type="checkbox"/> |
| 4. Broadhurst Avenue, Reservoir – Bus Stop          | <input type="checkbox"/> |
| 5. 95 McFadzean Ave, Reservoir – Bus Stop           | <input type="checkbox"/> |
| 6. McDonalds, Mahoneys Rd, Campbellfield – Bus Stop | <input type="checkbox"/> |
| 7. Sydney Rd & Argyle St, Fawkner – Bus Stop        | <input type="checkbox"/> |
| 8. Melrose Dr & Carol Gr, Tullamarine – Bus Stop    | <input type="checkbox"/> |

### **Days Required**

Monday  Tuesday  Wednesday  Thursday  Friday

## **BUS 4**

### **AM Stops**

- |   |                          |
|---|--------------------------|
| 1. Mernda Village Medical Centre – Bus Stop | <input type="checkbox"/> |
| 2. Doctors Gully Road, Doreen – Bus Stop    | <input type="checkbox"/> |
| 3. Yarrambat Primary School – Bus Stop      | <input type="checkbox"/> |
| 4. Tennyson Street, Watsonia – Bus Stop     | <input type="checkbox"/> |
| 5. 150 Rosanna Road, Rosanna – Bus Stop     | <input type="checkbox"/> |
| 6. Marshall Street, Ivanhoe – Bus Stop      | <input type="checkbox"/> |

### **Days Required**

Monday     Tuesday     Wednesday     Thursday     Friday

### **PM Stops**

- |   |                          |
|---|--------------------------|
| 1. Marshall Street, Ivanhoe – Bus Stop      | <input type="checkbox"/> |
| 2. 155 Rosanna Road, Rosanna – Bus Stop     | <input type="checkbox"/> |
| 3. Tennyson Street, Watsonia – Bus Stop     | <input type="checkbox"/> |
| 4. Yarrambat Primary School – Bus Stop      | <input type="checkbox"/> |
| 5. Bridge Inn Road, Doreen – Bus Stop       | <input type="checkbox"/> |
| 6. Mernda Village Medical Centre – Bus Stop | <input type="checkbox"/> |

### **Days Required**

Monday     Tuesday     Wednesday     Thursday     Friday

### **DECLARATION:**

I/We the undersigned have applied for my child/ren to utilise the School Bus Service I/We confirm that I/We have read the School Bus Policy and Terms and Conditions

By signing below I/We undertake and agree to accept and bound by these terms and conditions

Mother/Guardian Signature: \_\_\_\_\_ Date: \_\_/\_\_/\_\_

Father/Guardian Signature: \_\_\_\_\_ Date: \_\_/\_\_/\_\_

## SCHOOL BUS POLICY

### 1. Student Behaviour:

Students are expected to exercise the highest standard of courtesy and behaviour while on the bus for reasons of safety and well-being of all passengers and the driver.

- (i) Students should remain seated at all times during transit and wear their seat belts when available.
- (ii) No objects are to be thrown from the bus at any time.
- (iii) Noise levels from students are always to be of a safe and acceptable level.
- (iv) Students must respect bus property. A student who wilfully causes damage will be responsible for the cost of repair for the damage they caused.
- (v) No part of a student's body or belongings is to protrude from the window of the bus at any time.

*Students using the School Bus Service are still bound by the School rules and regulations.*

Any student failing to observe the school's code of behaviour as stipulated in this policy will forfeit the use of the bus service.

### 2. Application:

Please select from the designated bus routes provided. You are not restricted to using the services of one bus but have the opportunity to select from any of the bus stops provided.

### 3. Bus Fee Schedule & Payment:

#### **Bus Fees:**

#### **Full-time Student: (G.S.T inclusive) \$3,150 p/a Part -time Students:**

Students who utilize the School Bus Service less than full-time but no less than the equivalent of .5 full-time will pay bus fees on a pro-rata basis.

#### **Casual Users:**

A student that uses the school bus service **less** than .5 the full-time equivalent will be defined as a casual user and be charged bus fees at a casual rate of **\$11.50 (incl. GST) per trip**.

### 4. Payment Dates:

**Payment No 1:** due by 26th February 2021

**Payment No 2:** due by 7th May 2021

**5. Terms and Conditions:**

- (i) If payment is not received by the due date and the School does not receive an acceptable explanation, then the School reserves the right to remove your child (ren) from using this service.
- (ii) Students admitted to the School Bus Service during the School Term, will be charged the bus fees on a pro-rata basis.
- (iii) No refund of Bus Fees paid for a term nor any waiving of bus fees outstanding will be made if a student is withdrawn from the School during a term or is absent from School for any reason (holidays, overseas travel).  
**(NOTE: VCE students are required to pay a full Term 4 bus fees, although they finish school at an earlier date).**
- (iv) Withdrawal of a student from the school bus service, requires one full term's notice in writing to the School Business Manager of the intended removal. This is a requirement set out by the Chartered Bus Service. Failure to comply with this requirement, will incur a fee equivalent to one Term's bus fee.
- (v) No student will be permitted to use the School Bus Service while any part of the bus fees for the previous term is outstanding.
- (vi) If a student is withdrawn at the insistence of the School, the parent/s or guardian/s are liable to pay the full term's bus fees.
- (vii) Full bus fees are still payable for the duration of a student's absence e.g. holidays overseas.
  - a. The School's Governing Body - The School Council - has the authority to take such action as is deemed necessary to recover unpaid Bus Fees, including recovery costs.

## ROLLCALL

Alphington Grammar School has implemented the RollCall System into its Private Bus Service to allow many new technological enhancements. The system will provide the School with real time information on student movements on and off the bus network and live route tracking just to mention a couple of benefits.

These capabilities are extended to the parents of the students on these buses via a Parent App which allows parents to receive live alerts when their children get on and off the bus. In addition to increase flexibility to parents, RollCall allows the School to introduce a casual traveller option.

Please refer to the following videos on how to setup and use the RollCall System:

Parents - [http://bit.ly/RollCall\\_Parent](http://bit.ly/RollCall_Parent)

Students - [http://bit.ly/RollCall\\_Student](http://bit.ly/RollCall_Student)

### Quick Guide to using RollCall Parent App



**Step 1 - Receive email and click on the link provided by your service provider.**

**Step 2 - Login**




**Step 3 - The RollCall Parent App has the following functions available for Parent App Users:**

<b>Map:</b>	<b>Bus Mapping</b>
<b>Alerts:</b>	<b>Email Notifications</b>
<b>Absences:</b>	<b>School Attendance Notifications</b>
<b>Buses:</b>	<b>Bus and Stop Changes</b>
<b>My Account:</b>	<b>Setting up secondary carers to access Parent App</b>
<b>My Transactions:</b>	<b>Payment of bus trip fares</b>

**NOTE: The functions available to you will vary depending on what your School or Service Provider has made available to you.**



**Useful Tip:**

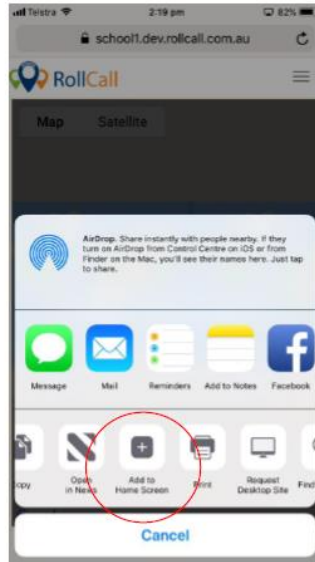
Save the web app to your home screen. At the bottom of the browser click on this  See next page on how to save app to your home screen.

## Adding RollCall App to Home Screen

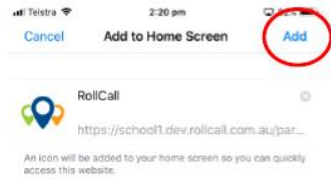
iPhone



Step 1



Step 2



Step 3