

Behaviour for Learning Policy – Secondary School

Actions students choose will have consequences. Good choices will result in praise and rewards (House Points); poor choices will result in consequence.

1. What are the purposes of the Behaviour for Learning Policy?

- 1.1. To improve standards of behaviour in the learning environment and eradicate low-level disruption.
- 1.2. To encourage students to take responsibility for their own actions.
- 1.3. To communicate to students what good behaviour means.
- 1.4. To use constant positive reinforcement in the pursuit of high standards of work and behaviour.
- 1.5. To provide a clear set of rewards and sanctions which all students, parents, guardians, carers and staff understand.

2. The contribution of Parents/Guardians and Parent Liaisons to good behaviour:

- 2.1. Support the principles of the Behaviour for Learning Policy.
- 2.2. Work together with the School to ensure their child follows instructions and school rules.
- 2.3. Send their child to school punctually every day, wearing the correct uniform, having had a good sleep and healthy breakfast.
- 2.4. Email the House Mentor regarding any factors, which may make it difficult for their child to behave in an appropriate manner.
- 2.5. Be supportive and take an active interest in their child's experiences at school.
- 2.6. Convey any personal achievements gained outside of school to the House Mentor.
- 2.7. Attend meetings with staff, when requested, to discuss their child's behaviour.

3. The contribution of students to good behaviour:

- 3.1. Students are expected to:
 - Arrive on time to school every day, fully equipped and wearing the correct school uniform.
 - Have a positive attitude at all times towards staff, students and other members of the school community.

- Respect school property and property of others.
- Act as positive ambassadors (and role models for the younger students) for the School when off school premises.
- Never harm, put down or bully any member of the school community.
- Listen to and be respectful of the opinions, views and beliefs of all other members of the school community.
- Co-operate with all members of the school community.
- Co-operate with the systems which have been put in place to promote positive behaviour.
- Follow school rules.

4. House Token System:

- 4.1. All secondary teaching staff are issued with 10 tokens each week to award to students for positive behaviours. Examples of positive behaviour include, but are not limited to:
- Good independent work in class or at home.
 - Good effort/contribution in lessons.
 - Good presentation – personal and schoolwork.
 - Contribution to whole school events.
 - Involvement in extra-curricular activities.
 - Representing Alphington Grammar School in a positive light.
 - Consistently being on time, having equipment and correct uniform.
 - 100% attendance.
 - Supporting other students.
- 4.2. Students place their tokens in the house jars located in the Head of House office, earning 1 house point for each token received. The House Captains and Future Leaders check the jars on a regular basis and update the live points score.

5. Consequences:

- 5.1. The consequence system is used when students make the wrong choices
- 5.2. The system is consistent across the Secondary School and gives students the opportunity to reflect on their actions and change their behaviour.

5.3. Expectations regarding behaviour is also consistent across the Secondary School.

6. Misbehaviour off School Premises:

- 6.1. Alphington Grammar School students are expected to be positive ambassadors for the School at all times.
- 6.2. The expected standard of behaviour described in this policy also applies to students on educational trips, visits, work experience, sporting events, travelling to and from school and when wearing the Alphington Grammar School uniform in a public place.
- 6.3. Students acting as positive ambassadors for their school and in support of their local community will be rewarded.
- 6.4. Any Alphington Grammar School student misbehaving off school premises will receive an appropriate sanction, if possible at the time of the incident, if the student is under the supervision of a staff member when the incident happens. Otherwise, students will receive an appropriate sanction on their return to school.
- 6.5. Intimidating or threatening behaviour from Alphington Grammar School students towards the general public will not be tolerated.

7. Inclusion & Behaviour

- 7.1. For students experiencing personal difficulties, there are a number of support mechanisms in place.
- 7.2. Each student has a House Mentor, whom they see on a daily basis and who will invariably detect problems. Equally, subject teachers or support staff may become aware of students experiencing personal difficulties.
- 7.3. In all cases, the student's Head of House will be informed and appropriate support put in place. Alphington Grammar School has a School Wellbeing Centre staffed by a Nurse and Educational Psychologists.

8. Pastoral Report Card System

- 8.1. Report cards are used by House Mentors, Heads of House and the Head of School respectively to monitor a student's progress and attitude across the school for a minimum of one week.

- 8.2. During the monitoring period all class teachers, parents/guardians and the supervising teacher are required to sign the report each day to evaluate how a student is progressing.
- 8.3. If students do not consistently achieve the targets set by the Report Card, they will be subject to an additional week on an escalated report under the supervision of the Head of House.
- 8.4. If further escalation is required, the Head of School will take over the report process, at the end of which, if satisfactory improvement is not achieved, a suspension will likely occur.

9. Sanctions

- 9.1. A variety of Sanctions exist and are directly related to the seriousness of the offense.

9.2. Lunchtime/Recess Detentions:

- Managed by the classroom teacher as a result of:
 - Non-completion of homework
 - Disruptions to learning environment
 - Not maintaining classroom standards expected of Alphington Grammar School Students

9.3. After School Detentions:

- Issued in consultation with either a Head of House or Head of Faculty.
- Communication will be made with parents/guardians at least 24 hours before it is due to take place. Offences include, but are not limited to:
 - Rudeness towards members of the School community
 - Regular disruptions to the learning environment
 - Regular non-completion of homework and/or classwork

9.4. Internal Suspensions:

- Students are internally suspended for a variety of reasons including, but not limited to:
 - A single, serious behavioural incident
 - Persistent poor behaviour in or around the School
 - Persistent disruption to the learning of others
 - During investigation or pending decisions related to poor behaviour

9.5. External Suspensions:

- External suspensions from School take place in consultation with the Head of House and are sanctioned by the Head of School. They are used as a sanction for serious offences including but not limited to:
 - Violent or threatening behaviour
 - Extreme rudeness or defiance towards a member of staff
 - Theft of another person's property
 - Bullying (see 'Anti-Bullying' policy)
 - Racism, homophobia, sexism and other forms of prejudice and discrimination
 - Cheating in exams or SACs
 - Recording any member of the school community without permission
 - Inappropriate use of social media (see 'Social Media' policy)

9.6. Immediate Suspensions:

- Acts that will result in immediate suspensions include, but are not limited to:
 - Racist, sexist and homophobic comments and behaviour
 - Any form of physical violence
 - Carrying a weapon
 - Carrying/use of drugs
- The length of the suspension will be determined by the seriousness of the offence.
- Following the suspension, students, along with their parent/guardian must attend a reintegration meeting where the seriousness of the incident is emphasised and the consequences of continued behaviour of this type is explained.

9.7. Expulsion:

- This is very much the last resort after all the other sanctions have proved ineffective or the offence is so serious that no other sanction is appropriate.
- After two suspensions, the student's enrolment will be reviewed.